



UN YOUTH VOLUNTEER DESCRIPTION OF ASSIGNMENT

Preamble:

The United Nations Volunteers (UNV) programme is the UN organization that promotes volunteerism to support peace and development worldwide. Volunteerism can transform the pace and nature of development and it benefits both society at large and the individual volunteer. UN Youth Volunteers take part in various forms of volunteerism and play a role in development and peace together with co-workers, host agencies and local communities.

In all assignments, UN Youth Volunteers promote volunteerism through their action and conduct. Engaging in volunteer activity can effectively and positively enrich their understanding of local and social realities, as well as create a bridge between themselves and the people in host agencies and/or communities. This will make the time they spend as UN Youth Volunteers more rewarding and productive.

1. UNV Assignment Title: UN Youth Volunteer in Youth Health and Development

UNV Strategic Framework: Outcome 1 - UN entities are more effective in delivering their results by integrating high quality and well-supported UN Volunteers and volunteerism in their programs; Outcome 1.2 - Volunteer engagement is strengthened in four priority areas: (a) basic social services;

2. Type of Assignment: International UN Youth Volunteer

3. Project Title: UNFPA Youth Health and Development Programme

4. Duration: 12 months

5. Location, Country: Lusaka

6. Expected Starting Date: February/March 2016

7. Brief Project Description: Zambia's youthful population presents an opportunity for accelerated economic development. However this can only be attained if appropriate investments are made in the development needs of young people, taking into consideration the heterogeneous needs of the different age groups of young people. Further, the participation of young people in development decisions that affect them is critical for sustainable development.

The United Nations Population Fund (UNFPA) in line with its global strategy on Adolescents and Youth underscores the need for priority investments to meet the development needs of Adolescents and Youth. In the post 2015 development era, UNFPA will partner with national governments, non-state actors and the international community in this regard, in recognition of the potential socio-economic return on investments accruing from youth-focused programmes.

Specifically, as a contribution to efforts by the country to attain its development objectives, UNFPA Zambia will, in its 8th Country programme support the following interventions: (i) promotion of comprehensive sexuality education, with focus on young people who are out of school; (ii) strengthening universal access to integrated adolescent sexual and reproductive health services; (iii) addressing the development challenges faced by adolescent girls, with particular focus on ending child marriages and addressing teenage pregnancy; (iv) supporting youth leadership and participation in national development processes; and (v) evidence-based advocacy for investing in the development needs of adolescents and young people.

8. Host Agency/Host Institute: United Nations Population Fund (UNFPA) Zambia Country Office

9. Organizational Context: The United Nations Population Fund in Zambia will be implementing its 8th Country Programme (8CP) from 2016 to 2020 aimed at improving universal access to sexual and



reproductive health, advancing the realization of reproductive rights, and reduction in maternal mortality. Guided by a results-focused approach, and building on the experiences of targeted geographic focus, the 8CP will support strengthening national, provincial and district level capacities for evidence-based and gender-sensitive policy formulation, programme design and nationwide interventions, while providing targeted support to marginalized population groups, and under-served districts in six provinces. With its large youthful population, UNFPA will also support the country in generating disaggregated data that will guide prioritized investments which translate into sustainable national development.

10. Type of Assignment Place: Assignment without family

11. Description of tasks:

Under the overall supervision of the UNFPA Country Representative/Deputy Country Representative and the direct supervision of the Assistant Representative, the UN Youth Volunteer will undertake the following tasks:

- Assist in providing technical support for evidence-based and innovative development planning, implementation, monitoring and evaluation of youth-focused health and development programmes supported by the Country Office;
- Provide technical backstopping support to implementation partners in the implementation of the programmes;
- Support the development of evidence-based advocacy packages and investment cases for increased domestic investments by the Government of Zambia on adolescent and youth programmes;
- With the guidance of the Youth Programme Officer, liaise with relevant ministries and UN agencies and other stakeholders to facilitate effective implementation of the Youth health and development programmes;
- Contribute to the development of a comprehensive monitoring and evaluation (M&E) system, in line with UNFPA's Programme Procedures Manual (PPM) and UN Development Group (UNDG) guidelines;
- Participate in capacity building activities for UNFPA's implementing partners aimed at improving programme and financial management capacities;
- Support UNFPA's partnership and resource mobilization efforts for the adolescent and youth programme;
- Support innovative knowledge management processes in the country office, including documentation of lessons learnt and best practices that enhance the effectiveness of adolescent and youth programme interventions.

Furthermore, the UN Youth Volunteer is encouraged to:

- Strengthen the knowledge and understanding of the concept of volunteerism by reading relevant UNV and external publications and taking active part in UNV events.
- Be acquainted with and build on traditional and/or local forms of volunteerism in the country;
- Reflect on the type and quality of voluntary action that they are undertaking, including participation in ongoing reflection activities;
- Contribute articles/write-ups on volunteering experiences and submit them to the team at UNVHQs for consideration (beyond other communications responsibilities), and input to the UNV publications/websites, newsletters, press releases, etc.;
- Assist with the UNV Buddy Programme for newly-arrived UN Youth Volunteers;

Promote or advise local groups in the use of online volunteering, or encourage relevant local individuals and organizations to use the UNV Online Volunteering service.



12. Results/Expected Output:

- Review, planning, reporting processes led by the Government of Zambia are strengthened both at central and decentralized level resulting in increased accountability to deliver improved development services to marginalized adolescents and young people.
- Monitoring and Evaluation mechanisms of the youth development programmes are strengthened and well established/adopted at national and sub-national levels.
- Advocacy action plan with focus on prioritization of the health and development needs of adolescents and young people is rolled out and reviewed/updated on a regular basis.
- Innovative cost effective youth-focused health development models are piloted, documented and disseminated.

13. Qualifications/Requirements:

- Advanced University degree or its equivalent in Public Health, Development Studies, Social sciences, monitoring and evaluation
- Demonstrated professional experience in youth related programmes, especially in developing contexts
- Strong results based management skills and experiences for development programmes, including the use of knowledge management tools and systems;
- Strong Proficiency in computer software packages and social media
- Strong proficiencies in written and spoken English;
- Good interpersonal, networking and communication skills;
- Willingness to contribute and work as part of a team;
- Flexible and open to learning and new experiences;
- Capacity to adapt to cultural diversities.

14. Learning expectations

Learning and development are a central part of the UN Youth Volunteer's assignment and take place before, during and after his or her assignment in the field. Ideally, offering diverse opportunities for learning and development aim to strengthen the volunteer's skills and competences, improve the quality of the assignment and keep the volunteer's motivation high.

Learning elements for the UN Youth Volunteer include the development of:

- Professional skills: including specific competencies and reflection on assignment-related abilities; and on-the-job skills such as time management, problem solving, team building; and career preparedness such as interview skills, CV preparation, job searching.
- Inter-personal skills: including communication and listening skills; multi-cultural awareness and cultural competency; and conflict and stress management.
- Volunteering-related skills: including leadership; civic responsibility; and engagement and active participation.

Beyond the learning opportunities provided by UNV, host agencies are expected to support knowledge and capacity development in the technical areas that are relevant to the UN Youth Volunteer's assignment. Host agencies are also expected to provide, at their expense, UN Youth Volunteers with equal opportunity to participate in training courses and workshops offered to the host agency's personnel.

15. Living Conditions: Lusaka became the capital city of Zambia in May 1935. Lusaka's central position in Zambia and its extremely pleasant climate were two of the main reasons for its selection as the capital. It is a metropolis, which provides a home to about two and half million (2.5M) inhabitants of many different nationalities. It has grown to become the seat of the Government of the Republic of Zambia and as such all diplomatic missions, international organizations, industrial and commercial entities have set base. Its political, social, economic and cultural significance has also increased through the years. Lusaka has all



amenities in place that would make a visitors stay comfortable. For more info, visit: <http://www.zambiatourism.com>.

16. Conditions of Service

A 12 months contract; monthly living allowance (MLA) intended to cover housing, basic needs and utilities, with a base rate of USD 1,243, which is adjusted monthly according to the movement (upwards or downwards) of the Post Adjustment Multiplier (PAM), which is established by the International Civil Service Commission (ICSC) to ensure that international Youth UN Volunteers have comparable purchasing power at all duty stations despite varying costs of living. The applicable MLA is calculated as follows: $MLA = (MLA \text{ base rate} \times PAM) + \text{MLA base rate}$. See ICSC website <http://icsc.un.org> for more information on the applicable PAM rates.

In addition, UN Youth Volunteers are provided a one-time settling-in-grant (if applicable); well-Being Differential (applicable only in hardship non-family duty stations); a life, health and permanent disability insurance, return airfares (if applicable); resettlement allowance for satisfactory service.

17. How to Apply:

If you are not a candidate in the UNV database, please apply by registering your profile through the following link:

<http://ereta.unv.org/html/index.php?module=myprofile&ad=YTH15IRE011>

Important: Once you have created your UNV account and validated your email address, please complete all sections of your profile and make sure the correct advertisement code **YTH15IRE011** is selected in the 'Special Recruitment' tab of MyProfile. Your application can only be considered once you have clicked on the green 'Submit My Profile' button. As a confirmation of your successful registration, you will receive an email with your UNV roster number.

If you already are a candidate in the UNV database, please update your profile through <http://MyProfile.unv.org> and select the code **YTH15IRE011** from the drop down list in the 'Special Recruitment' tab.

Closing date: Profiles of interested applicants must be fully registered in the UNV database of candidates not later than **18 October 2015** (applications received after that date will not be taken into consideration). Only shortlisted candidates will be contacted